

INFORMATION PACKET

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Friday, September 9, 2020



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

September 8, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Amending Ordinance No. 18-17 - Rocky Mountain Franchise	Move Forward for Approval	30 min	4:35
Massage Therapy Continuing Discussion	Direction Requested	60 min	5:35
SRO Report	Information Only	30 min	6:35
Agenda Review		20 min	7:05
Legislative Review		10 min	7:25
Council Around the Table		10 min	7:35
Approximate Ending Time:			7:45

September 8, 2020 Councilmembers Absent:

Special Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Adjourn Into Executive Session - Litigation					

September 15, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting - CALEA Contract					
Pre-Meeting - Mike Lansing Lease (tentative)					
Approval of the August 25 Special Session Minutes					
Approval of August 25 Executive Session Minutes					
Approval of September 8 Special Session Minutes					
Approval of September 8 Executive Session Minutes					
Bright Spot - Tim Hunt, Solid Waste Garbage Truck Driver					
Establish Oct. 6 Public Hearing: Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power. (need to confirm that a public hearing is required)	C				
Public Hearing: Amending Section 2.60.050 - Code of Ethics (1st reading)		N			
Public Hearing on September 15, 2020: Resolution certifying Annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of the Ide Addition to the City of Casper complies with W.S. §15-1-402. 1. Resolution. 2. Third reading Ordinance Approving Annexation, and Zoning of the Ide Addition.		N			
Authorizing the Acceptance of a Monetary Donation of \$10,000 from an Anonymous Donor to the Casper Police Department for Establishing a Scholarship Program for Underserved Youth.				C	

Authorizing a Professional Services Contract with Environmental & Civil Solutions, LLC, for the Chamberlain Road Planning and Environmental Linkage (PEL) Study, not to Exceed an Amount of \$76,065.				C	
Authorize an Amendment to the Casper Area Transportation Coalition (CATC) Optional 1%#16 Contract.				C	
Authorize a Professional Services Contract with CLH Associates, LLC, for the Bar Nunn Salt Creek Study, in an Amount not to Exceed \$70,000.				C	
Authorizing a Professional Services Agreement with RDO Integrated Controls in the Amount of \$46,225, for Installation of a GPS Control Unit for Landfill Equipment.				C	
Authorizing an Outside-City Water Agreement with B & TW Holdings LLC, located at 3703 Squaw Creek Road.				C	
Authorizing an Outside-City Water with the Steven L. Wilson Living Trust at 4500 Squaw Creek Road.				C	
Trails Trust Grant Resolution - Edness Wilkins Trail				C	
Executive Session - Personnel					

September 22, 2020 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Allotted Time	Begin Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Followup		5 min	4:30
Snow Plow Plans (cost saving proposals)	Direction Requested	30 min	4:35
Mike Lansing Lease (tentative if not on 9/15 pre-meeting)	Direction Requested	20 min	5:05
Wind Turbines	Information Only	30 min	5:25
Agenda Review		20 min	6:05
Legislative Review		10 min	6:25
Council Around the Table		10 min	6:35
Approximate Ending Time:			6:45

September 29, 2020 Councilmembers Absent:

Special Council Meeting Agenda Items - 4:30 start time	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Alley Vacation & Encroachment Agreements					

October 6, 2020 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of September 22 Executive Session Minutes					
Public Hearing: Amending Ordinance No. 18-17, a Franchise Granting an Electric Utility Easement to PacifiCorp, an Oregon Corporation, doing Business as Rocky Mountain Power.					
Amending Section 2.60.050 - Code of Ethics. 2nd reading					

Future Agenda Items

Item	Date	Estimated Time	Notes
Proud to Host the Best			September 22 (tentative)
Roof Inspections			
Parking on the Parkways		30 min	
David Street Station 501(c)(3)		30 min	
Meadowlark Park			Spring 2021
Private Operation of Hogadon			
Formation of Additional Advisory Committees			
TOPOL Addition Release of Zoning Restrictions (tentative)			
Consideration for responsible bidder status			
Off-Season Hogadon Use			

Staff Items

Limo Amendment			
Sign Code Revision			
Wind River Traffic Update			Summer 2020
Land and Water Conservation Fund Grant			
Blood Borne Pathogens			
Community Relations Spec Update Followup		30 min	
Nolan Status Update			

Future Council Meeting Items

October 20 - Public Hearing: Massage Therapy License and Permit Ordinance

October 20 - Revisions to Chapter 13.32.030 of the Casper Municipal Code Related to Local Limits for the Industrial Pretreatment Program. 2nd reading

Retreat Items

Economic Development and City Building Strategy



AMOCO REUSE AGREEMENT JOINT POWERS BOARD/NATRONA COUNTY
COMMISSIONERS/CASPER CITY COUNCIL JOINT MEETING
Wednesday, September 9, 2020, 4:30 pm
2435 King Blvd.
Big Horn Conference Room

Or you may choose to call-in at the number below:

THE CALL-IN NUMBER IS 515-606-5172, ID#323780

AGENDA

1. Introductions, Chair: Bob Chynoweth
2. Wyoming Technology Business Center Report: John Glassburn
3. Platte River Commons Committee Status: Bob Hopkins
4. Map: Sold/Leased/Vacant Property: Ben Schrader
5. Financial Situation and Plans, Treasurer: Terry Lane
6. Three Crowns Status and Plans, ARAJPB Representative: Doug Follick
7. Questions and Answers, Chair: Bob Chynoweth

Refined Properties Lot Pricing Information

Updated 8.13.2020



Phase I - SCHBC	SQ. FT.	Price	Buyer	Date of Sale	
1	1.33	57935	\$ 2.25	778 North Circle, LLC	7/18/2011
2	2.86	124582	\$ 2.25	778 North Circle, LLC	
3	1.66	72310	\$ 2.84	778 North Circle (from Becker)	2/1/2012
4	1.34	58370	\$ 2.31	Industrial Measurement	2/4/2015
5	1.34	58370	\$ 2.25		
6	1.66	72310	\$ 2.25		
7	2.63	114563	\$ 2.00		
8	1.24	54014	\$ 2.50		
9	1.1	47916	\$ 2.00	Becker	9/21/2009, pd. In full 2015
10	1.24	54014	\$ 2.00	Becker	9/21/2009, pd. In full 2015
11	1.1	47916	\$ 2.00	Becker	9/21/2009, pd. In full 2015
12	1.83	79715	\$ 1.57	Pro-Kote	11/23/2011
13	3.67	159865	\$ 2.08	New West, LLC	5/1/2017
14	3.29	143312	\$ 2.09	RMI	10/7/2011
Storm Drainage	0	0	\$ -		
16	1.91	83200	\$ 1.75		
17	2.14	93218	\$ 2.00		
18	4.27	186001	\$ 2.00		
19	4.7	204732	\$ 2.75		
Tall Grass Easement	0	0	\$ -	Tall Grass Easements	4/10/2014
21	0	0	\$ -		
22	2.06	89734	\$ 2.00		
23	2.14	93218	\$ 2.00		
24	5.94	258746	\$ 2.25	ATD	7/15/2011
25	1.37	59677	\$ 1.08	ATD	7/15/2011
26	2.83	123275	\$ 2.44	Sharewell	7/18/2012
27	2.94	128066	\$ 3.50	SM Energy	8/21/2014
28	5.65	246114	\$ 2.00	Packers Plus(Verus)	5/23/2013
Total	62.24	2711174			
Sold	38.15				
Available in Phase I	24.09				

Sales by Year	
Sold in 2011	
Sold in 2012	
Sold in 2013	
Sold in 2014	
Sold in 2015	
Sold in 2016	
Sold in 2017	
SIGNED PURCHASE AGREEMENT	

Remaining Acreage Available	
Salt Creek Heights	137.88
Platte River Commons	45.19
Total Remaining	183.07

Percentage Sold **26%**
 Percentage Available **74%**

Phase II - SCHBC SQ. FT. Price Buyer

1	2.5	108900	\$ 3.00	Codale	4/17/2012
2	4.52	196891	\$ 2.91	Newsco	12/9/2015
3	2.84	123710	\$ 2.75	FedEx	9/26/2016
4	3.52	153331	\$ 2.75		
5	3.32	144619	\$ 2.75		
6	1.9	82764	\$ 2.75		
7	6.15	267894	\$ 2.50		
Block 2 - Lot 1	19.44	846806	\$ 2.00		
Total	44.19	1924916.40			
Sold	13.38				
Available in Phase II	30.81				

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Phase III - SCHBC		<i>SQ. FT.</i>	<i>Price</i>	<i>Buyer</i>	
1	5.46	237,838	\$ 5.00		
2	14.3	622,908	\$ 3.25		
3	8.54	372,002	\$ 3.20	Old Dominion	7/20/2016
4	4.82	209,959	\$ 3.25		
5	4.81	209,524	\$ 3.25		
Total	37.93	1,652,231			
Sold	8.54				
Available in Phase III	29.39				

Phase IV- SHCBC		<i>SQ. FT.</i>	<i>Price</i>	<i>Buyer</i>	
1	3.46	150,718	\$ 2.75	SIGNED PURCHASE AGREEMENT	
Drainage	0	0			
3	6.76	294,466	\$ 3.00		
4	6.09	265,280	\$ 3.00		
5	12.6	548,856	\$ 3.00		
Detention Pond	0	0			
6	10.7	466,092	\$ 3.00		
7	9.92	432,115	\$ 3.00		
8	3.21	139,828	\$ 3.00		
9	4.31	187,744	\$ 3.00		
Total	57.05	2,485,098			

Sold	3.46
Available in Phase IV	53.59

Platte River Commons		SQ. FT.	Price	Buyer	
Adjacent to Bus. Plaza	6.45	280,962	\$ 10.00		
Wyo. Otolaryngology	1.05	45,738	\$ 3.50	Wyo. Otolaryngology	1/14/2014
Western Opportunity Area	38.74	1,687,514	\$ 10.00		
Total	46.24	2,014,214			
Leased	1.05	45,738			
Available in PRC	45.19	1,968,476	\$ 10.00		
Original Acreage Available	247.65				
Sold	64.58				
Remaining	183.07				

Impact Casper

August, 2020

Report to the ARAJPB, NC Commissioners/City Council

Incubator Clients 15

Western Alternative Energies

McGinley Orthopaedic Innovations

Medicine Bow Technologies

Nu Locating

Bison Kings Game Studios

Advanced Geotechnical Solutions, Inc.

Aerial Enforcement Solutions

DISA

Wyoming Gear Builders

Simple Injection

Livestock Wx

Salotto

Symmetry Trailers

Piggyback Cocktails

Nevra

Anchor Tenants

The Enhanced Oil Recovery Institute

Park Ridge Behavioral- left September 1, 2020

Wyoming Smart Capital Network

Wyoming Business Council

ARAJPB Executive Director

Small Business Development Center

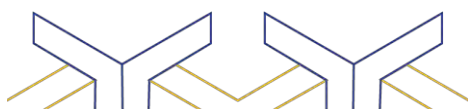
COVID-19- While COVID has changed the way everyone does business, we have been fortunate to continue our regular client counseling. Our clients have been very resilient, and several have expanded their workforce during these unprecedented times. We are extremely proud of all our clients and the innovation they have shown.

CSUC-2020 Casper Start-Up Challenge has been postponed until Spring of 2021 due to the uncertainty of COVID-19 restrictions. While this was a difficult decision, we believe this a necessary one to ensure the growing success of the program.

Name Change- With much excitement, we are pleased to announce a rebranding to Impact 307 *Where Founders & Innovation Thrive*. Locally we will be known as Impact Casper.

2019 Casper Start-Up Challenge winners

Nevra- Nevra, short for Never Ride Alone, connects motorsports enthusiasts though the convenience of your cell phone. Focusing on Safety and Community, the Nevra app's success is the industry's success, bringing like-minded riders together. Using a calendar, riders will be given the matched

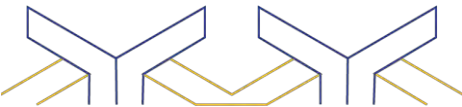


availability of others in their area and paired on common interest. No longer will your bike or snowmobile sit idle in the garage because you didn't have someone to ride with.

Piggyback Cocktails- Piggyback Cocktail Company is a start-to-finish canned cocktail development and production company helping craft distilleries get their signature cocktails into cans for easy consumer use. By using high quality ingredients and creative flavor combinations Piggyback Cocktail Company can help distilleries create ready-to-drink cocktails that give their customers a craft cocktail experience they can enjoy anywhere.

Symmetry Trailers- Symmetry Trailers is a custom trailer manufacturer based right here in the Casper area. Specializing in compact camper units that can go anywhere, owner Adam Pauli builds trailers that are ideally suited for the Wyoming lifestyle. With accessories ranging from on-board electrical, cooking equipment, rooftop tents, off-road tires and wheels, and more, Symmetry Trailers can build the perfect trailer for any customer.





Casper's Council of People with Disabilities
MINUTES from Meeting Held on Thursday, August 27, 2020 at 11:30 AM
Participation via Microsoft Teams Online & In-Person at
City Hall, 200 N David St, Casper

Attendees: Voting Members: Austin Berlin, Chairperson; Nikki Green, Vice-Chairperson; Renate Pullen, Secretary; Zulima Lopez, Treasurer; Ardell Breed, Linda Jones, Michelle Onstott, John Wall, Bonnie Wilson

Liaisons, Alternates & Guests: Matt Kowalski, Council Liaison, Dominique Maestas

1. Roll Call
2. Minutes from July 23, 2020 Meeting – A motion was made by Bonnie Wilson and seconded by Ardell Breed to approve the minutes. The CCPD members approved the minutes from the previous meeting.
3. Old Business:
 - Discuss updates from Committees since the previous CCPD meeting to address established priorities as listed below:
 - o QOL Committee – Zulima Lopez, Chairperson
 - o Public transportation survey update – Zulima provided an update on survey results so far. To date there have been 33 respondents. The CCPD decided to make the survey active through September 13th to try to get some more responses. Nikki will be sending out the press release again to the media contacts list to spread the word, and Austin & John will again share the link on the CCPD Facebook page and anyone else can share it with their contacts.
 - o Public Relations (PR) Committee – John Wall, Chairperson
 - o Updates on CCPD Facebook page - Information on the transportation survey will be shared on the page.
 - o Events Committee – Nikki Green, Chairperson
 - o Nikki reached out to the Mayor's office regarding the logo for the resource guide that we had been working on back in March. It could take 6-8 weeks for a proof to be ready to review.
 - o Fundraising Committee – Linda Jones, Chairperson
 - o John, Michelle, Linda & Zulima met to discuss the calendar fundraising proposal. The full proposal is attached to these minutes. Renate made a motion to approve the calendar fundraising proposal and John seconded the motion. The CCPD members approved the calendar proposal.

4. New Business:

- a. Financial Report – Presented by the Treasurer – No new updates to the finances, so there is no new report.
 - b. Nikki wanted to gauge everyone’s interest in participating in upcoming city events such as the Conwell Tree Lighting or the Christmas Parade. It is unsure whether these events are happening and will depend on the status of the COVID-19 pandemic. It was noted that outdoor events would be safer to participate in versus indoor events. There will be more to come on this once we know more, including if the events are happening.
 - c. John proposed a fundraising idea to help businesses install automatic door openers for their entrances. It was not clear if this idea would fit into our mission with our focus being an advisory council to the City Council and focus on the city, quality of life and providing input and recommendations regarding city projects. Since this project would take a great deal of funding, the group decided to revisit the idea again after the community is able to recover financially from the COVID-19 pandemic and energy sector declines.
 - d. City Hall is re-opened, but with precautions in place. Unless any new developments occur, the next meeting on September 24th can be held in person in the Downstairs Conference Room with a maximum of 14 in-person attendees. The online option will still be available.
5. The meeting adjourned at 12:27 PM. The next scheduled meeting is September 24, 2020 at 11:30 AM.

Minutes taken by: Renate Pullen, Secretary

CCPD Calendar Fundraiser Proposal for fall 2020

Fundraising Subcommittee: Linda Jones – Chair, John Wall, Michelle Onstott, Zulima Lopez

The Fundraising Subcommittee of the CCPD proposes that we do a calendar fundraiser with the following general ideas:

1. Theme will be Casper's Heroes of COVID-19 featuring a collage of photos of people who have provided uninterrupted services during the pandemic:
 - Grocery store workers
 - CATC/The Bus
 - Hospital and other health care workers
 - Parents/students/teachers
 - Retail workers
 - Public Safety workers including police, fire, and EMTs
 - City service workers including solid waste, utilities, and animal control
2. Calendar Format
 - Single page approximately 11 x 17 with logo, Casper landscape photo, and heroes photo collage
 - Monthly tear-off calendar sheets approximately 8x10 stapled to the collage page
 - Recommend the collage page be professionally printed for high quality look
 - Tear off calendars could be printed in house to save printing expenses
 - Calendars could be assembled by the CCPD team to save costs
3. Sales and Distribution
 - Make 100 calendars to start
 - Estimated the calendars could be made for \$5.00 or less each and sold for \$10.00
 - Solicit local businesses to sell calendars – convenience stores, local restaurants, etc.
 - Advertise sales on FB
4. Possible uses for raised funds:
 - Conferences/education for CCPD members on ADA and advocacy topics
 - Sponsor recreational opportunities for the disabled (application and award process)
 - Provide vouchers/tokens for transportation for disabled people (CATC tokens, taxi vouchers, etc.)

Elizabeth Scott
Massage Therapist
337 South Conwell
Casper, Wyoming 82601
307-2582175

August 1,2020

Mayor Steve Freel,
Vice Mayor Khrystyn Lutz
All Councilmen
Dear Sirs,

I am writing in regards to a massage article written by Brenden LaChance on July 28,2020 discussing your July 28 work session regarding the licensure and regulation of massage therapy in Casper. I have been a massage therapist in Casper for 27 years. I use a broad range of techniques to specialize in the treatment of chronic pain and stress management. I facilitate the recovery from surgeries and injuries and reduce levels of stress and pain so people can work, function better and more efficiently. In some cases my clients have been able to reduce their levels of medication.

I oppose any regulation of massage therapy for the following reasons: First: While Massage is a basic service it does fall within the medical field which is regulated by the State of Wyoming. The reason Massage Therapy has not been licensed by the state is because there are too few therapists to generate the revenue needed to pay for the administrative costs to regulate them. Even in Natrona County there is an average of ten therapists at any given time which wouldn't pay a fraction of the costs to regulate them even at the city level. This means additional costs to the taxpayer. To make the therapists pay for the regulations would result in exorbitant fees and an increase in the cost of doing business. This would cause a raise in rates and a more rapid turnover of therapists than there is now.

Next: Recognition and legitimacy. I have been paying on loans and mortgages secured by my massage therapy income for over 20 years. I have also paid income taxes and property taxes as well. How much validation, recognition. and legitimacy do you need?

Third: Massage Therapy is hard work and physically demanding. Any person who is incompetent or disreputable will not stay in business very long. Economics takes care of such people very efficiently at no costs to the taxpayer or other therapists. There are enough laws already written to cover every possible situation that might occur in a massage session.

Forth item: Defining Massage Therapy in a reasonable manner that encompasses all usable modalities while eliminating unwanted ones is a nightmare for even therapists, such language would end up forcing some pretty broad interpretations. I noticed that no "grand father" clause was mentioned. I do hope you realize the ramifications if one isn't included.

Next: The entertainment or sex trade: Regulating Massage Therapy to address prostitution is as effective as regulating pharmacists to stop the cocaine trade. You already have criminal law that addresses this more effectively and decisively. Regulating Massage won't stop prostitution., sexual harassment, requests for sexual massages, propositions or prostitution using massage as a cover business. It has not worked in any state that licenses massage. It will probably gives the prostitute an extra out to dodge conviction. Law enforcement needs to handle the sex trade problems not the massage therapists. This places a unwarranted burden upon our occupation.

One last thing. I am skeptical of any massage school pushing licensure. In my years of experience the anatomy physiology course I took at Casper College taught by Jim Howard was the most useful applicable and cost effective education I received. 90% of the massage clinics and classes I have attended have been exorbitantly expensive and were glorified new age snake oil. Any of my colleagues from twenty years ago still working could teach far more useful courses.

My question to the City Council and other massage therapists is why would you want to assume the costs of regulating massage when economics and the market place can do the job for you? My advice to new therapists is: to build a business, any business requires hard work and more hard work. Fancy education, credentials and legislation does not create success. Hard work and elbow grease does. Being frugal keeps your business expenses down thereby keeping your rates down allowing you to do more treatments. Be courteous professional ethical and efficient. It doesn't matter what kind of massage you do the customers will shop around until they find a treatment that works for them. You see we do not yet have a community without pain. You do live in Wyoming which is still a frontier state. It has been proven repeatedly for hundreds of years that the less government interference, regulation and bureaucracy means more prosperity for the individual, business, and the community. Where is your pioneer spirit? Last but most important, even though massage is a very basic service, you must be alert, vigilant, and attentive to your clients. I have saved lives, prevented serious illness and injury, facilitated the recognition of undiagnosed and untreated medical issues by sending clients immediately to their doctor. That, folks. has been some of the most rewarding and satisfactory experiences of my practice.

Thank you for your time and consideration in this matter. I am requesting this letter be read and put on file at the next work session August 11, 2020. If anyone wishes to contact me to discuss any of this letter I am available at 258-2175. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth Scott". The signature is fluid and cursive, with the first name "Elizabeth" written in a larger, more prominent script than the last name "Scott".

Elizabeth Scott
Massage Therapist, Rancher and Artist

Elizabeth Scott
Massage Therapist
337 So Conwell
Casper, Wyo 82601

CASPER WY 826

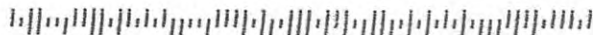
05 AUG 2020 PM 2 L



Att. Natron County Health Officer Dr. Mark Donnell
200 N. David Str.
Casper, Wyo 82601

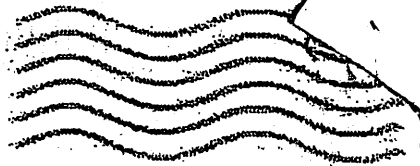
Not at this
address. Forward
to: 475 S. Spruce
Casper, WY
82601

8260181894



CASPER WY 825

11 AUG 2020 PM 2 L



At a recent Council meeting, a request was made to evaluate the speed along East C Street west of Park Street and raising it back up to 30-mph. Staff supports this request and would like further direction from Council to determine if speeds should be raised along other streets in the core downtown area.